

Scripts 15 -Survivors

To the retiree

When your retirement benefit is first processed the Fund requests documents pertaining to your potential survivors and your relationship to them.

Specifically what the Fund needs to have at the time that you retire is a copy of birth certificates, yours, your spouse or spouses, your children under the age of 21; a copy of your marriage license/certificate or an equivalent proof AND any divorce certificates or death certificates of previous spouses (see the UNJSPF.org website for more detailed information)

Copies of these documents can be submitted through your Employing Organization or sent straight to the Fund.

Only your spouse or spouses or in some cases former spouses at the time of your retirement will be considered your survivors, unless you take action to register and make arrangements for a new spouse.

Whenever your marital status changes it's important to inform the Fund. If your spouse dies or if you divorce or remarry all official documents pertaining to marriage, divorce and new spouses or documentation concerning the death of a potential survivor must be sent to the fund.

If you have other secondary dependents, parents, or siblings living with you under the age of 21 or a sibling over the age of 21 who is incapacitated by injury or illness, the Fund would need a copy of their birth certificates as they could be considered your survivors if you don't

have any other survivors. Children born after you begin retirement cannot be considered survivors.

If you are not certain that the Fund has all of these documents on file, you can contact the Fund to confirm.

Make sure that you have the retirees UNJSPF Unique Identification Number, this NINE digit number should be written on all communications with the Fund and kept safely with copies of official documents.

It is suggested, for certainty, that you and your survivors create a file with these documents – so that they are all available when they are needed.

For more information refer to the fund's website www.unjspf.org.