

UNJSPF Learning Track

FREQUENTLY ASKED QUESTIONS (FAQ)

Q1: What is the objective of the UNJSPF Learning Track?

A: These new set of modules provide unique resources that will help colleagues understand, plan and benefit from the services of the **UN Joint Staff Pension Fund (UNJSPF)** and the related pension scheme.

Participants, retirees, and beneficiaries will acquire important information on the UNJSPF pension plan and their rights, options and obligations.

Q2: I am not in a HR, Pension Partner or SPC related position. Can I still access the track?

A: Yes, the programme is open to all UN personnel, irrespective of grade, function and duty station.

Q3: What modules form part of the track?

A: The programme currently includes the following 4 pension-related modules targeted at UNJSPF participants, beneficiaries and member organizations:

Module 1: Participation Essentials

Module 2: Benefits and Separation Essentials

Module 3: Essentials for Retirees and Beneficiaries

Module 4: The Two-track

Each module is estimated to take approximately 1 hour to complete.

Q4: Is the learning track mandatory?

A: No, the learning track is not mandatory. However, you are strongly encouraged to complete the entire track.

Q5: Is there a fee?

A: No, the programme is free of charge to UN System organizations.

Q6: Where do I register?

A: The programme is available on the United Nations System Staff College (UNSSC) UNKampus30 platform. To register, kindly follow the steps outlined below:

1. Submit the following [registration form](#), please make sure to use your **organizational email**.
2. After successful submission you will receive an email confirming your registration.
3. If you **don't have a UNKampus30 account yet**, you will receive two emails:
 - an email with provisional login credentials.
 - an email welcoming you to the programme and providing you with all necessary links to access the modules.
4. If you **have an active UNKampus30 account**, you will receive an email welcoming you to the programme and providing you with all necessary links to access the modules.

Q7: Do I need my supervisor's approval to register?

A: No, you do not need your supervisor's approval. The supervisor field is optional in the registration form, and they will not receive any notifications regarding your registration.

Q8: Is there a specific timeline to complete the whole track?

A: Participants can complete the modules in any order they wish and earn a certificate after each completion. However, all modules must be completed in order to earn the final certificate.

Q9: Can I complete only a selected module of the programme that interests me?

A: Participants can complete the modules in any order they wish and earn a certificate after each completion. However, all modules must be completed in order to earn the final certificate of completion for the learning path.

Q10: Who should I contact if I have issues with the programme?

A: Should you have any questions, please email emc@unssc.org.