

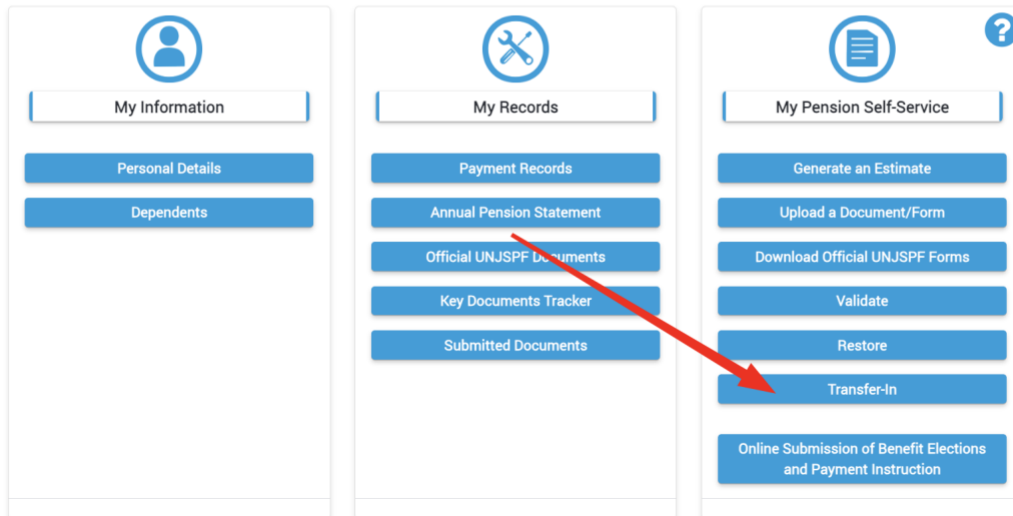
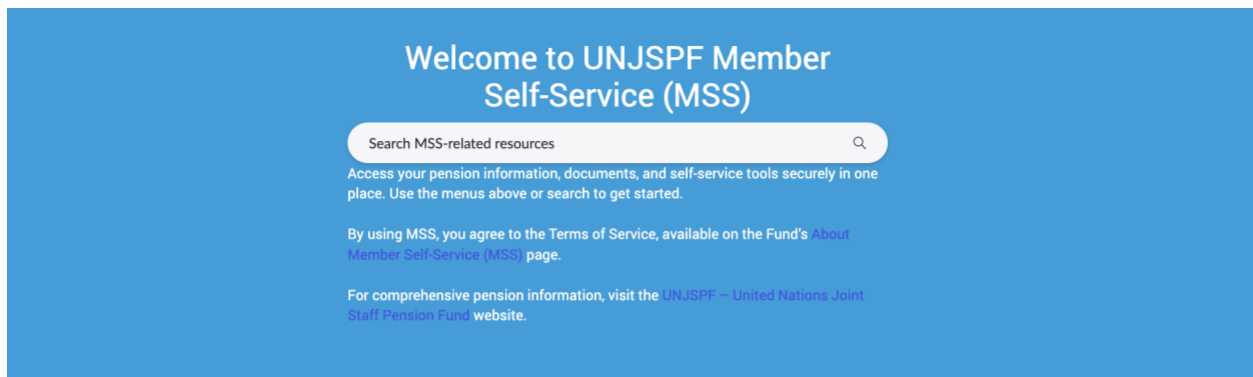


Cómo enviar una solicitud de transferencia entrante en el MSS

Paso 1: Acceda a la página principal de MSS en: <https://member.unjspf.org/>

Paso 2: Inicie una sesión en MSS.

Paso 3: Haga clic en “Transfer-in”.



Paso 4: Lea las instrucciones. Complete el nombre de la organización empleadora, el nombre completo y los datos de contacto de la persona/departamento de contacto y la fecha de separación de la organización.

Transfer in

Transfer of Pension Rights from an external Pension Plan to the UNJSPF (Article 13 of the UNJSPF Regulations)

Transfer of pension rights is optional and allows you to transfer accrued pension rights from an external pension plan into the UNJSPF, provided a Transfer Agreement exists between the UNJSPF and the external organization. Transfer terms and conditions vary by agreement.

To be considered, the Fund must receive your expression of interest:

- within the application deadline set out in the relevant Transfer Agreement, or
- before your separation from service, whichever occurs first. Requests submitted after the application deadline cannot be accepted.

Before submitting, please ensure that you meet the applicable deadlines.

More information is available on the [Transfer Agreements webpage](#) and in Article 13 of the [UNJSPF Regulations and Rules](#).

How to submit a Transfer-In request

1. Complete the mandatory fields below marked with a star
2. Add any documents you wish to attach (attachments format must be PDF, JPG or JPEG format).
3. Once ready, click Submit.

Once submitted, your request cannot be modified.

Your request will be forwarded to the pension office responsible, which will review your expression of interest, determine your eligibility, and contact you if additional information is needed or to inform you whether your request is receivable.

Need help?
If you have questions about this process, please [contact us](#).

* Indicates required

Requested For

Pension number

Current reporting entity

* Name of the former employing organisation

* Full name of the contact person/department

* Contact email of the person/department

* Date of separation from former employing organization

Submit

Required information

- Name of the former employing organisation
- Full name of the contact person/department
- Contact email of the person/department
- Date of separation from former employing organization

Paso 5: Una vez que haya terminado, haga clic en **“Submit”**.

Transfer in


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Submit



Paso 6: Aparecerá la siguiente pantalla, que confirmará si su solicitud se envió o si no cumplió con los requisitos de transferencia entrante.

Transfer in Request

Priority	Member Organization	Requested for
4 - Standard	UN-HEADQUARTE...	IRDqnfv dRHnYH...

Activity Attachments

Paragraph **A** **B** *I* U [List icons] [Link icon] [Table icon] [Image icon] [Text icon]

Send

IRDqnfv dRHnYHR YCDZR sR YnqmR just now • Client Visible Formal Notes

Tranfer-In requirements not met. The time-limit within which the participant may submit the application to transfer pension rights has been exceeded based upon the participant's Date of Entry/Re-entry.

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